



Application Form and Hire Agreement for Hire of Devonia Hall

By completing the form below, the Hirer acknowledges and agrees to the terms and conditions of the Devonport RSA Conditions of Hire Devonia Hall available from the Secretary, Devonport RSA.

A separate form must be completed for each event.

Application Form and Hire Agreement

Hirer's Name:

On behalf of:Company/Organisation if applicable)

Telephone:..... Email:

Address:.....

Nature of Function..... Date:

Event Start and Finish Times:

NB: Previous day set up may be available on request.

Venue Hire Price

Hall Hire: \$ Bond: \$

Total Venue Hire: \$ Total Deposit Due: \$.....

Hirer's Signature:

On behalf of the Devonport RSA:

Office Use Only

Booking accepted _____ Deposit paid _____ Amount _____

Health & Safety Awareness Register reviewed and signed _____

Key issued _____ Balance paid _____ Amount _____

Key returned _____ Bond repaid _____ Amount _____